

BATTALION CHIEF – IN-SERVICE TRAINING SECTION

SELECTION CRITERIA

SUMMARY OF DUTIES:

Responsible for the planning, organizing, and coordination of all Department In-Service Programs. Ensure upward mobility and meet diversity needs of the Department by effective supervision of the Career Development, Assessment and Documentation, Program Development and Program Delivery Units. Manage the driver Training needs of the Department as well as coordinate the LAFD Regional Training Center in conjunction with the California State Fire Marshal's Office and L.A. Valley Community College. Attends as a Department representative, conferences, seminars and various professional, educational and training organizations. Promotes cooperation at the management level with outside agencies and fire departments to combine training programs and resources. On-call 24 hours and responds to major emergencies to observe operations as a future guide to training needs.

SKILLS

- Excellent supervisory skills.
- Excellent communication skills, both written and verbal.
- Excellent interpersonal skills.
- Excellent time management and program management skills.

KNOWLEDGE

- Solid firefighting foundation with excellent knowledge of Department policies and procedures with an emphasis on emergency operations and training needs.
- Good working knowledge of employee issues, concerns, and training needs.
- Understanding of the goals and objectives of the Firefighter Hiring Consent Decree.
- Understanding of the human Relations Development Committee's recommendations pertaining to In-Service Training.

ABILITIES

- Ability to plan for resources and logistical needs of all training programs.

Selection Criteria
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- Ability to write effectively.
- Ability to manage priorities and projects and meet deadlines.
- Ability to respect confidential information.
- Ability to effectively lead and manage Department resources at emergency and non-emergency operations.
- Ability to motivate subordinates to reach maximum efficiency.
- Ability to act as the Assistant Bureau Commander.
- Ability to enforce Department rules, regulations, policies, and procedures.
- Ability to empathize with subordinates.